



### New NBVMA Member/License Application

Below are the steps to create your account in the NBVMA portal, upload the necessary documentation and complete your orientation session to become licensed to practice veterinary medicine in the province of New Brunswick.

1. Create an account in the NBVMA portal: <https://members.nbvma-amvnb.ca/>
2. Upload a copy of the following. Please only use .pdf, .png or .jpeg files for all uploads.
  - a. A copy of your veterinary diploma
  - b. A copy of your Certificate of Qualification (C of Q) from the National Examination Board (NEB)
  - c. Letter(s) of good standing from all jurisdictions previously licensed
  - d. Proof of 30 hours of Continuing Education (CE) completed in the preceding 24 months. New graduates are not required to submit any CE in the first 2 years following graduation. Please complete the CE Hours section and upload your CE certificates in the Continuing Education Documents section.
    - i. Accepted CE categories can be found here: <https://nbvma-amvnb.ca/membership-renewal-form/>
3. Completion of an orientation session with one of our orientation committee members. This session is virtual and only takes 30-40 min to complete. Please contact the committee chair, Dr. Paul Boutet - [paulboutetdvm@gmail.com](mailto:paulboutetdvm@gmail.com) to schedule your session
4. Payment of your dues.
  - i. Full Member: this is a full license and includes NBVMA + CVMA dues
  - ii. Retired member: this is for those who are no longer practicing but wish to remain NBVMA/CVMA members at a discounted rate. This license category does not allow you to practice veterinary medicine in NB.
  - iii. Non-Resident members: this is a full license for those who have paid CVMA dues in their primary jurisdiction in which they practice or for those who have paid their CVMA dues directly. Please upload proof of CVMA membership in the Miscellaneous Documents section of the portal.
  - iv. New Graduate: this is a full license for new graduate which is only applicable for the year of their graduation. This license category is discounted as new graduates are only licensed for part of the year.





New Brunswick Veterinary Medical Association

Association des médecins vétérinaires du Nouveau-Brunswick

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5. Once the above is completed, please submit your application for review. It may take up to 5-7 business days for your application to be reviewed, processed and license issued.

**Please note:** Your contact information and place of employment must be always kept up to date as an accurate register of all licensees must be kept.

If you have further questions regarding the application process or need assistance, please contact the Registrar at [registrar@nbvma-amvnb.ca](mailto:registrar@nbvma-amvnb.ca) or 506-693-9994.

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