NBVMA Member/License Renewal Application

Below are the steps to renew your license to practice veterinary medicine in NB.

- 1. Log onto your account in the NBVMA portal: https://members.nbvma-amvnb.ca/
 - a. If you have forgotten your password, click the "Recover my password" link besides the "Sign In" button.
- Upload proof of 30 hours of Continuing Education (CE) completed in the preceding 24 months.
 New graduates are not required to submit any CE in the first 2 years following graduation. Please complete the CE Hours section and upload your CE certificates in the Continuing Education Documents section.
 - a. Please only used .pdf, .png or .jpeg files for all uploads.
 - b. Accepted CE categories can be found here: https://nbvma-amvnb.ca/membership-renewal-form/
- 3. Payment of your dues. Please select the <u>correct payment method</u> that you will be using to pay your dues (if your employer is paying your dues, ask them what their preferred payment method is prior to selecting the payment method). You can download/print your invoice by clicking the "Generate Invoice" button.
 - i. Full Member: this is a full license and includes NBVMA + CVMA dues
 - ii. <u>Retired member</u>: this is for those who are no longer practicing but wish to remain NBVMA/CVMA members at a discounted rate. This license category does not allow you to practice veterinary medicine in NB.
 - iii. Non-Resident members: this is a full license for those who have paid CVMA dues in their primary jurisdiction in which they practice or for those who have paid their CVMA dues directly. Please upload proof of CVMA membership in the Miscellaneous Documents section of the portal.
 - iv. New Graduate: this is a full license for new graduate which is only applicable for the year of their graduation. This license category is discounted as new graduates are only licensed for part of the year.
- 4. Once all the above is completed, please submit your application for review.

<u>Please note</u>: Your contact information and place of employment must be always kept up to date as an accurate register of all licensees must be kept.

If you are no longer working in NB and will not be renewing your license or if you have any questions, please contact the Registrar at registrar@nbvma-amvnb.ca or 506-693-9994

- P.O. Box / C.P. 3278, Station B
 - Fredericton, NB E3A 5H1 •
 - Phone / Tél: (506) 693-9994
 - www.nbvma-amvnb.ca